

## INSTALLATION INSTRUCTIONS

For P62- CP Carpet Plate and P62-TAR Adjusting Ring

### ⚠ CAUTION ⚠

**THIS PRODUCT IS DESIGNED FOR USE IN NON-TRAFFIC AREAS ONLY. WHEN LAYOUT REQUIREMENTS CHANGE AND COVERS ARE EXPOSED TO TRAFFIC, REPLACE WITH P62TAR, PSOCP & P60COVER**

### P62-CP ASSEMBLY FOR RUBBER - BACK CARPET

#### 1. ITEMS INCLUDED:

- a. Carpet ring
- b. Two split cover halves
- c. Duplex receptacle partition
- d. Three #12 - 24 x 1 inch long oval head steel adjusting screws
- e. Two #6 - 32 x 3/8 inch long round head steel partition assembly screws

#### 2. INSTALLATION:

- 2.1 Locate center of box opening, and if the floor covering is present, remove a 4- 3/4 inch diameter section.
- 2.2 Break away concrete to expose protective cap. Remove and discard upper cap.
- 2.3 Fish power and /or telephone wires out of box. Install receptacle (not provided) on partition using one of the #6- 32 x 3/8 round head screws. Wire the receptacle.
- 2.4 Install #6 - 32 x 3/8 round head screw in cover tab of floor box.
- 2.5 Insert receptacle - partition assembly into the floor box, pushing top u -slot of partition under tab screw. Place the partition assembly over the forward projection in the box bottom, making sure that it does not go beyond the two rear projections, and push the partition down to the bottom of the box. Tighten the tab screw.
- 2.6 Place the carpet ring onto Floor Box Cover Mounting Ring and align three tabs with countersunk clearance holes with the three tapped holes in the floor box cover mounting ring.
- 2.7 Install three #12- 24 x 1 adjusting screws through the countersunk holes into the tapped holes below. Tighten screws all the way until carpet ring contacts the carpet.
- 2.8 Remove appropriate cable cutouts in cover halves.
- 2.9 Plug in access cords and assemble telephone connector, if applicable.
- 2.10 Install one cover half by inserting the straight edge of the cover under the two hold - down tabs at each end of the opening in the carpet ring. Snap outer diameter of cover half down into ring to secure it.
- 2.11 Follow same procedure for second cover half after making certain that cords fit into appropriate cut - outs.

### P62-TAR ADJUSTING RING ASSEMBLY FOR USE WITH P62- CP ASSEMBLY AND PLUSH CARPET

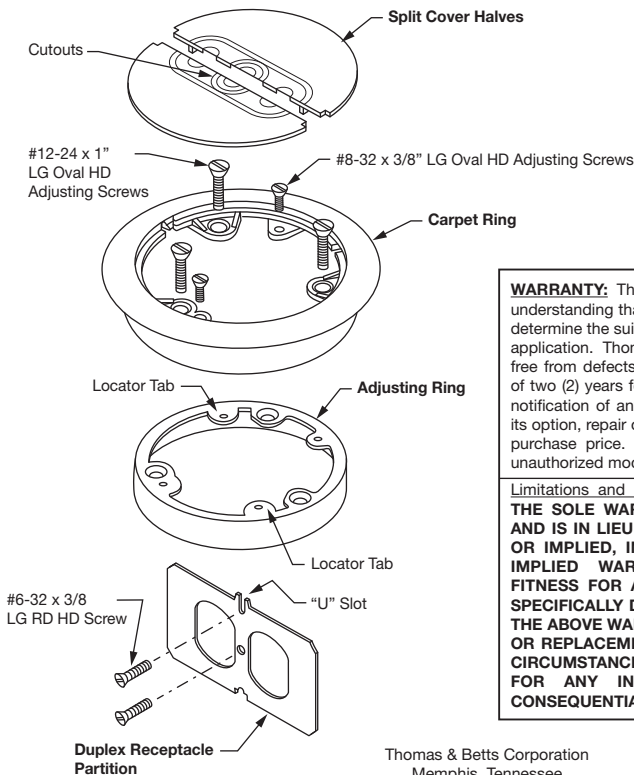
#### 1. ITEMS INCLUDED:

- a. Adjusting ring
- b. Two #8 - 32 x 3/8 inch long round head steel hold - down screws

## 2. INSTALLATION:

Steps 2.1 through 2.5 are the same as above for use with rubber - back carpet.

- 2.6 Place P62-TAR adjusting ring (this assembly must be ordered separately) onto Floor Box Cover Mounting Ring and align the three tabs with countersunk clearance holes with the three tapped holes in the floor box cover mounting ring. To ensure proper alignment, the two locator tabs (see sketch) should be parallel with the long side of the floor box.
- 2.7 Install three #12 - 24 x 1 adjusting screws (supplied with the P62 - CP assembly) through the countersunk holes into the tapped holes below. Do not tighten screws, just engage two or three turns.
- 2.8 Place carpet ring onto adjusting ring and align the three countersunk clearance holes with the three #12 - 24 x 1 adjusting screws protruding from the adjusting ring. At the same time, the two tabs in the carpet ring with small clearance holes should line up with the two tapped holes in the adjusting ring.
- 2.9 Install two #8 - 32 x 3/8 round head screws through the two clearance holes in the carpet ring and into the two tapped holes in the adjusting ring by lifting the adjusting ring up to engage the screws. Tighten the two #8 - 32 x 3/8 screws securely so that the carpet ring bottoms on the adjusting ring.
- 2.10 Tighten the three #12- 24 x 1 adjusting screws until the carpet ring reaches the desired contact with the carpeted floor.
- 2.11 Remove appropriate cable cutouts in cover halves.
- 2.12 Plug in access cords and assemble telephone connector, if applicable.
- 2.13 Install one cover half by inserting the straight edge of the cover under the two hold down tabs at each end of the opening in the carpet ring. Snap outer diameter of cover half down into ring to secure it.
- 2.14 Follow same procedure for second cover half after making certain that cords fit into appropriate cutouts.



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